Partner Safeguarding Commitment

Effective Date: 28.01.2026
Review Cycle: when applicable

This commitment forms part of SKP's partnership due diligence and should be signed by all partner organisations.

1. Purpose

Saffron Kitchen Project (SKP) is committed to ensuring that everyone we encounter through our work is treated with dignity, respect, and protected from harm, abuse, neglect, and exploitation.

This Partner Safeguarding Commitment outlines the minimum safeguarding standards expected of organisations partnering with SKP and confirms a shared responsibility to act promptly and transparently where safeguarding concerns arise.

2. Shared Safeguarding Principles

By signing this commitment, the Partner organisation confirms that it:

- Shares SKP's values of inclusion, non-discrimination, dignity, and respect
- Takes safeguarding seriously and recognises its duty of care toward vulnerable adults and other at-risk individuals
- Acts in a manner consistent with SKP's Safeguarding Ethos and general safeguarding best practice

3. Safeguarding Responsibilities of the Partner

The Partner organisation agrees to:

- Have safeguarding policies, procedures, or equivalent practices in place appropriate to the nature of its work
- Ensure staff, volunteers, and representatives involved in joint activities are aware of safeguarding responsibilities
- Promote safe behaviour and respectful conduct at all times

4. Duty to Inform SKP

The Partner commits to informing SKP as soon as possible and no later than 48 hours if:

- A safeguarding concern, allegation, or incident arises that may affect SKP, shared beneficiaries, or joint activities
- There is an investigation, serious complaint, or substantiated concern relating to abuse, exploitation, or misconduct connected to the partnership

Safeguarding concerns relating to SKP should be reported to the director or:

Gabriella Herberstein
Designated Safeguarding Focal Point (Trustee)
gabriella.herberstein@hotmail.com

5. Cooperation and Transparency

The Partner agrees to cooperate fully with SKP in any safeguarding follow-up, including information sharing, risk mitigation, or reporting to relevant authorities where appropriate.

Failure to disclose relevant safeguarding concerns may result in suspension or termination of the partnership.

6. Acknowledgement and Agreement

By signing below, the Partner confirms that it has read, understood, and agrees to uphold this Partner Safeguarding Commitment.

For the Partner Organisation

Organisation Name: _____
Name & Role: _____
Signature: _____
Date: _____

For Saffron Kitchen Project

Name: _____
Role: _____
Signature: _____
Date: _____